



Shuttle Service Registration

Section 5.4(3) of the *Land Transport Rule Operator Licensing 2007* requires any person who operates a shuttle service to register their service with the NZ Transport Agency before commencing the service. Existing operators must also register. In addition, a copy of the signed acknowledgement must be carried by the driver in the service as evidence of this registration and made available to an enforcement officer on demand.

Please complete all sections below if you operate a shuttle service.

You must also attach a copy of your schedule of fares to this form or the form will be returned to you unprocessed.

Passenger service licence number

Name of licence holder *(as on the passenger service licence)*

Trading name of company or company contracted to

Postal address

Business phone

General area of operation *(the town or city that you operate in)*

Start or end point of service *(this must be an airport, a railway station, or a ferry or bus terminal.)*

Declaration

I state that, to the best of my knowledge and belief, all the information I have given on this form is true and correct.

Signature

Date

When completed, please post this form to: Your nearest **NZ Transport Agency's Regional Office**. Your form will be returned to you with an acknowledgement from the NZ Transport Agency. Any person driving a vehicle in a shuttle service must carry this acknowledgement with them and make it available to an enforcement officer on demand.

Office use only

OFFICIAL STAMP

NZ TRANSPORT AGENCY ACKNOWLEDGEMENT of REGISTRATION

The NZ Transport Agency hereby acknowledges the registration of

Signed by

_____ as operating a shuttle service as described in section 5 of the Land Transport Rule Operator Licensing 2007.

_____ acting under delegated authority of the NZ Transport Agency

Privacy notice The information collected in this form will be used to update the Transport Service Licence (TSL) Register maintained by the NZ Transport Agency. The information collected and stored on the TSL Register is used by the NZ Transport Agency and the New Zealand Police to administer the various laws that apply to transport service operators, including the Land Transport Act 1998 and any amendments. The information is kept for as long as necessary to achieve the purposes of collection. The Privacy Act 1993 states that information held on the TSL Register is automatically available to the New Zealand Police. The Land Transport Act 1998 states that the TSL Register is a public register that can be searched by any member of the public. The information may also be subject to requests under the Privacy Act 1993 and the Official Information Act 1982. Any such requests are dealt with under the legislation current at the time of the request. If the information collected is personal information in terms of the Privacy Act 1993, you may request access to and correction of that information.