

What to enclose

- Your completed application form** (this must be the original form you have printed and completed. Faxes, photocopies or scans of the form are not acceptable).
- A cheque or money order for NZ\$31.10 to pay the replacement licence fee (these must be made out to the Transport Registry Centre and be payable in New Zealand dollars).** You can also pay by credit card over the phone by calling +64 6 953 6200.
- A certified true copy* of your evidence of identity** (please do not send the original). One of the following:
 - New Zealand (NZ) passport or overseas passport that is current or has expired within the last 2 years *or*
 - NZ driver licence that is current or has expired in the last 2 years *or*
 - Certificate of NZ citizenship issued under the Citizenship Act 1977 *or*
 - Certificate confirming NZ citizenship issued under the Citizenship Act 1977 *or*
 - Certificate confirming registration of NZ citizenship by descent issued under the Citizenship Act 1977 *or*
 - Certificate of identity issued under the Passports Act 1992 that is current *or*
 - Refugee travel document issued by or on behalf of the NZ government that is current *or*
 - NZ Police or NZ Defence Force photo-identity card issued to non-civilian staff that is current or expired in the last 2 years *or*
 - Full birth certificate issued in NZ, the Cook Islands, Niue or Tokelau *or*
 - Firearms licence containing a photograph issued under the Arms Act 1983 that is current or expired in the last 2 years *or*
 - Certificate of identity as defined in section 2(1) of the Immigration Act 1987 that is current.
- Evidence of your New Zealand or overseas address** (this must be an original or a certified true copy* of the original). One of the following:
 - An account statement, issued in the previous 12 months, from a bank, building society, credit union or credit card *or*
 - A telephone, gas or electricity account issued in the previous 6 months *or*
 - An appropriate form of identification issued within the previous 12 months that includes your name and address.
- Proof of name change** if your name has changed since you were last issued with a licence or if your name is different to that shown on your identification. This must be a certified true copy* of the original (please do not send the original). One of the following:
 - Marriage or civil union certificate *or*
 - Dissolution of marriage order *or*
 - Statutory declaration of change of name *or*
 - Other appropriate evidence of identity, eg adoption papers.

Certified copies

*Copies of your identification may be certified by any lawyer, solicitor, notary public, court registrar, embassy official, justice of the peace, police officer or other equivalent authority. Please ensure that the person certifying the documents clearly indicates the capacity in which they are acting. This is usually done by having the stamp/seal of the certifying officer/organisation stamped on the copy. Please do not send the original of valuable or important documents.

Who should use this form?

Use this form if you are outside mainland New Zealand and want to obtain a replacement driver licence because:

(Tick the circle below that applies to you)

Your name has changed
(Please note that the signature on your driver licence cannot be changed from outside mainland New Zealand)

Your address has changed and you want your new address to appear on your new driver licence

(If it is only your address that has changed and you do not want the new address to appear on your driver licence, please visit our transaction centre transact.nzta.govt.nz to update your address. There is no fee involved.)

Your driver licence has been lost or stolen or destroyed
 Your driver licence has been defaced or mutilated or become illegible

AND/OR

If you are outside mainland New Zealand and want to have the validity of your driver licence extended by up to 12 months.

(Please note that your licence validity cannot be extended if your licence has been expired for more than 12 months)

Do not use this form if you are on mainland New Zealand. If you wish to apply for a replacement driver licence in New Zealand you must complete an *Application for replacement driver licence and/or driver identification card* (form DL2) at an NZ Transport Agency (NZTA) driver licensing agent. If you wish to renew your driver licence in New Zealand you must complete an *Application for driver licence* (form DL1) at an NZTA driver licensing agent.

How to apply

Print and complete this form and send it with your documentation and payment to:

Business Support Services
NZ Transport Agency
Private Bag 11777
Palmerston North 4442
NEW ZEALAND

Once your application is processed a replacement licence will be sent to the postal address you provide on your application.

More information

The NZTA has a range of factsheets which give more information on a wide range of driver licensing topics. These are available on our website www.nzta.govt.nz.

Factsheet 65 contains information for New Zealand licence holders travelling or living overseas.

We use our forms and factsheets to provide useful, common-sense advice and information in a concise format. They can't cover all aspects of a topic, and should not be used instead of authoritative legal documents or legal advice.

Warning

It is an offence to supply false information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you do not supply all relevant information your application may be delayed or declined.

Personal details

What is your New Zealand driver licence number? (If known)

What is your surname or family name?

Your full first name?

Other/second/middle names?

Name change

Tick the 'yes' circle if your name has changed.

Has your name changed from the one appearing on your licence?

No Yes → Please give new details below:

Surname or family name

Full first name

Other/second/middle names

I offer the following document to support the name change

Cert. number

Are you? Male Female

Would you be willing to donate organs in the event of your death?

No Yes

What is your date of birth?

 / /
Day Month Year

Where were you born?

Name of town/city

Name of country

Do you want any of the addresses you give below printed on your licence?

No Yes → either: Physical address or: Mailing address

What is your physical address?

What is your mailing address? (if different to your physical address)

What are your contact telephone numbers?

Home ()

Work ()

What is your email address?

Identification

See page 1 for a list of suitable evidence of identity and evidence of address documents.

I enclose the following identification to support my application:

As evidence of identity

Expiry date (if applicable)

 / /

As evidence of address

Issue date

 / /

Reason for replacement

Please tick appropriate circle(s).

If your current driver licence has become defaced, mutilated or become illegible you must surrender it before a replacement is issued.

Extension of validity

This option is available only to New Zealand driver licence holders who are overseas. Your driver licence validity can be extended only once, by a period of not more than 12 months from the original expiry date. If you wish to continue driving after that time you will need to renew your licence, which can only be done in New Zealand.

Payment method

Declaration

Important:

Privacy information

The particulars specified on the *Application for replacement driver licence and/or extension of driver licence validity* will form part of the Driver Licence Register. Collection and dissemination of this information is authorised by the Land Transport Act 1998. The NZTA may also use some of the particulars specified on this application to provide you with information and/or publications related to driver licensing and driving. By signing this application you authorise the NZTA to use your personal information for these purposes. We may disclose some of the particulars to the NZTA's agents or contractors in relation to any of the above purposes, and you authorise us to disclose that information to them.

Under the Electoral Act 1993, s 263B, the NZTA is authorised to release information for data matching purposes to the Electoral Enrolment Centre. The NZTA also operates an authorised information matching programme with the Registrar of Births, Deaths and Marriages. The purpose of this programme is to assist in keeping the national Driver Licence Register up-to-date. Please refer to the Privacy section of our website for further information.

The Privacy Act 1993 provides rights of access to, and correction of, any retrievable personal information held by the NZTA. Should you wish to exercise these rights please contact the Transport Registry Centre, NZ Transport Agency, Private Bag 11777, Palmerston North 4442, NEW ZEALAND, or email: info@nzta.govt.nz. Information relating to driver licence status (but not your signature) may be released under the Land Transport Act 1998.

Please indicate the reason a new driver licence is required:

- | | |
|---|--|
| <input type="radio"/> name change | <input type="radio"/> become illegible |
| <input type="radio"/> change of address | <input type="radio"/> been lost |
| <input type="radio"/> been defaced | <input type="radio"/> been stolen |
| <input type="radio"/> been mutilated | <input type="radio"/> been destroyed |

Do you want to have the validity of your driver licence extended by up to 12 months?

- No Yes

What method of payment have you used?

- Cheque
 Money order
 Credit card over the phone → Reference number provided by contact centre

I am surrendering my driver licence

Signature of applicant

I am not surrendering it because:

Signature of applicant

I state that, to the best of my knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence.

I confirm that I am currently unable to renew my driver licence as I am overseas. I acknowledge that any extension of the validity for my driver licence will be carried out only once and for a period of not more than 12 months from the original expiry date. *(Delete this statement if you are not applying to have the validity of your driver licence extended.)*

Signature of applicant

Date

Day / Month / Year

You are entitled to access, and may request correction of, any readily retrievable information held about you by the NZTA.