

Please tick one box only

Petrol LPG CNG Land Transport NZ Copy

Applicant details

Title Initials and surname or company name Please tick if this is your first excise duty refund claim Customer No.

Mr / Mrs Miss / Ms

Postal address

Town

Claim for quarter ending (tick one box only and insert year)
 31 Mar _____ 30 Sep _____
 30 Jun _____ 31 Dec _____

Part A Purchases

		No. of Litres/GJ*
Carried over from previous quarter - (taken from box 4 last claim)	1	<input type="text"/>
Total purchases complete schedule on reverse and transfer total	2	<input type="text"/>
Add boxes 1 and 2 This is total fuel available for use TOTAL A	3	<input type="text"/>
On hand end of quarter - (this is box 1 next claim)	4	<input type="text"/>
Private use	5	<input type="text"/>
Add boxes 4 and 5 This is fuel not able to be claimed TOTAL B	6	<input type="text"/>
Subtract box 6 from 3 This is the total fuel claimed for refund TOTAL C	7	<input type="text"/>

*GJ = CNG Gigajoules

Part B Use of fuel claimed for refund

	Make	Plate number	End of quarter odometer reading	Litres/GJ used	TOTAL FUEL USED
1. Vehicles licensed in classes A or B	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	TOTAL 1 <input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
2. Unlicensed vehicles	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	TOTAL 2 <input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
3. Commercial purposes (not vehicles) Specify	<input type="text"/>			<input type="text"/>	TOTAL 3 <input type="text"/>
	<input type="text"/>			<input type="text"/>	
4. Vehicles subject to road user charges and licensed for quarter	Plate number	Current hubodometer reading		Litres/GJ used	TOTAL 4 <input type="text"/>
	<input type="text"/>	<input type="text"/>		<input type="text"/>	
	<input type="text"/>	<input type="text"/>		<input type="text"/>	
5. Commercial vessels	Name of vessel	Maritime safety No.	Litres/GJ used		TOTAL 5 <input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>		
TOTAL D					<input type="text"/>
Note: Check total D= total C.					

WARNING: ANY PERSON MAKING A CLAIM OR FURNISHING ANY INFORMATION KNOWN TO BE FALSE IN ANY MATERIAL PARTICULAR IS LIABLE FOR PROSECUTION

I certify that the particulars shown above are correct.

Signature of applicant

Name of contact person

Contact telephone number (0.....).....Extn.....Date...../...../.....

Occupation/Business of Applicant

date stamp and initials

Please tick one box only

Petrol

LPG

CNG

Customer Copy
(Please keep in safe place)

Applicant details

Title Initials and surname or company name

Please tick if this is your first excise duty refund claim

Customer No.

Mr / Mrs
Miss / Ms

Postal address

Town

Claim for quarter ending (tick one box only and insert year)

31 Mar _____

30 Sep _____

30 Jun _____

31 Dec _____

Part A Purchases

		No. of Litres/GJ*
Carried over from previous quarter - (taken from box 4 last claim)	1	<input type="text"/>
Total purchases Complete schedule on reverse and transfer total	2	<input type="text"/>
Add boxes 1 and 2 This is total fuel available for use TOTAL A	3	<input type="text"/>
On hand end of quarter - (this is box 1 next claim)	4	<input type="text"/>
Private use	5	<input type="text"/>
Add boxes 4 and 5 This is fuel not able to be claimed TOTAL B	6	<input type="text"/>
Subtract box 6 from 3 This is the total fuel claimed for refund TOTAL C	7	<input type="text"/>

*GJ = CNG Gigajoules

Part B Use of fuel claimed for refund

	Make	Plate number	End of quarter odometer reading	Litres/GJ used
1. Vehicles licensed in classes A or B	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL FUEL USED

TOTAL 1

	Make	Model	Engine number	Year of manu.	Litres/GJ used
2. Unlicensed vehicles	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL 2

	Litres/GJ used
3. Commercial purposes (not vehicles) Specify	<input type="text"/>
	<input type="text"/>

TOTAL 3

	Plate number	Current hubodometer reading	Litres/GJ used
4. Vehicles subject to road user charges and licensed for quarter	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL 4

	Name of vessel	Maritime safety No.	Litres/GJ used
5. Commercial vessels	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL 5

TOTAL D

Note: Check total D= total C.

WARNING: ANY PERSON MAKING A CLAIM OR FURNISHING ANY INFORMATION KNOWN TO BE FALSE IN ANY MATERIAL PARTICULAR IS LIABLE FOR PROSECUTION

I certify that the particulars shown above are correct.

Signature of applicant

Name of contact person

Contact telephone number (0.....).....Extn.....Date...../...../.....

Occupation/Business of Applicant

date stamp and initials

NOTES FOR APPLICANT

CLAIM PROCESSING

FORWARD the TOP COPY with your supporting documentation to
The Excise Duty Refund Section
Land Transport New Zealand
Transport Registry Centre
Private Bag 11777
Manawatu Mail Centre
PALMERSTON NORTH 4442

CUSTOMER copy of the form should be retained for your records.

CLAIM PERIODS

A separate claim must be completed for each quarter and for each fuel type.

QUERIES

Any queries concerning refunds of excise duty contact the above address or phone 06 953 6219.

A Land Transport NZ factsheet *Excise duty: Who can get refunds and how* is available from Land Transport NZ regional offices, or online at www.landtransport.govt.nz/factsheets/.

PAYMENT OF CLAIM

After your refund has been approved, a cheque and remittance advice will be mailed to your address. The advice will provide details of the claim(s) paid and any adjustment(s) that have been made to your application.

SUPPORTING DOCUMENTATION

PROOF OF PURCHASE

Suitable documentation showing supplier, quantity and date of purchase is required to support all purchase details.

Documents that may be acceptable are:

- i a copy of the fuel purchase invoice or
- ii a certificate from the company the fuel was purchased from or
- iii a certificate confirming your purchases by a chartered accountant.

If you have any concerns please discuss our requirements with the refunds officer on 06 953 6219.

RETURN OF DOCUMENTATION

It is no longer our policy to return any documents that you forward to support your claim. Please ensure that you do not forward any originals you may require later for other purposes.

ADDITIONAL SUPPORTING INFORMATION

At any time during the next 3 years you may be required to provide additional information to support the claim.

ADDITIONAL INFORMATION

ACC MOTOR VEHICLE ACCOUNT LEVY

ACC motor vehicle account levy refund is included in the refund payment unless the refund relates to a petrol powered motor vehicle with a GVM over 3.5 tonne.

TIME LIMITS

The claim should be lodged within 3 months after the close of the quarter.

-If it is lodged after 3 months but not later than 2 years, the refund will be reduced by 10%, but full refunds may be given at the discretion of the Registrar.

LEGISLATION

Legislation providing for the refund of excise duty on fuels is contained in Part V of the Transit New Zealand Act 1989 and the Transit NZ (Apportionment and Refund of Excise Duty) Regulations 1998. Refunds of ACC levies are provided by the Injury Prevention, Rehabilitation and Compensation (Refund of Fuel Levy) Regulations 2003.

REFUND RATES

Refund rates may vary due to Government Regulations. The actual rate used to calculate your refund will be shown on the remittance advice returned with your refund (GST inclusive).

INFORMATION REQUIREMENTS

The particulars specified will be stored and/or form part of the Excise Duty Refund Register maintained by Land Transport New Zealand (Land Transport NZ) and may be used to amend information on other registers held by Land Transport NZ. The personal information requested on this form is collected for the purposes of Part V of the Transit New Zealand Act 1989, and the Injury Prevention, Rehabilitation and Compensation (Refund of Fuel Levy) Regulations 2003.

The application will not be accepted unless all the required information is provided.

You are entitled to, and may request correction of, any readily retrievable information about you held by Land Transport NZ, by writing to PO Box 1947, Palmerston North 4440.